

**TOWN OF ELSMERE  
2010 RENTAL PERMIT APPLICATION**

<b>OFFICIAL USE ONLY</b> Method of payment: Cash      Check #: _____ Customer ID: _____ Lic. No. Issued: _____ Received by: _____ By: _____ Date paid: _____ Delinquent      NOT APPROVED (reason) _____ Tax Check: OK      APPROVED	Vehicle Info Provided/on file      Yes      No Lease copy Provided/On file      Yes      No	Date: _____	<b>Rental Property Address:</b>  _____ Street Address  City      State      Zip <b>Tax Parcel Number</b> _____ <b>Type of Property:</b> Single Family Home _____ Apartment _____ Business _____ Other _____ <b>Number of Units:</b> Residential      Commercial      Total	<b>Property Owner:</b>  First Name      Middle      Last  Owners Home Address  City      State      Zip  Business Phone Number      Home Phone Number
	<b>Management Company (if applicable):</b> <b>Name:</b> _____ <b>Representative:</b> _____ <b>Address:</b> _____ <b>Telephone:</b> _____ <b>City/State/Zip:</b> _____ <b>Elsmere License Number:</b> _____			
	<b><u>Complete This Section for Residential Rentals</u></b>			
	Unit Number: _____ Date of occupancy (Month/Year): _____  Primary Occupants Name: _____ Home Phone: _____ Bus Phone: _____  Total Number of Occupants: _____ Bedrooms: _____ Bathrooms: _____ Total Square Footage: _____ Adults      Children <b>Additional units require a separate application</b>			
<b><u>READ THIS</u></b>  A copy of the lease or agreement between the tenant and owner of each rental unit and a copy of the registration and color of all vehicles that will be kept at the property, or a statement indicating the unit is vacant must accompany this application.				
<b><u>Complete This Section for Commercial Rentals</u></b>				
Business Name of Primary Occupants: _____ Bus Phone: _____  Type of Business: _____  Name of Business Owner: _____ Home Phone: _____  Business Owners Home Address: _____  Unit Square Footage: _____ Total Square Footage of Structure: _____ <b>Additional units require a separate application</b>				
<b><u>READ THIS</u></b>  A copy of the lease or agreement between the tenant and owner of each rental unit must be included				
I hereby certify that the information contained in this application is true and correct to the best of my knowledge and I further certify that I am aware that I am required to notify the Town of Elsmere should any changes to the above information occur.				
_____ Owner's Signature				_____ Date